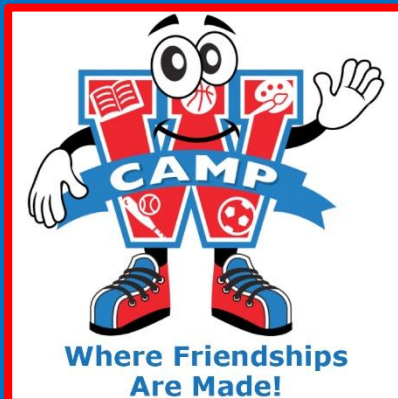


Contact Information:
Office: 631-692-6222
Fax: 631-367-1509
www.campwdaycamp.com



PARENT HANDBOOK 2022

Note from Evan/Camp Dates	1
Camp Songs	2
Who's Who at Camp/Camp Forms	3
Health Information/Camp Security/Lost & Found	4
Rainy Days/Lunch/Choice Periods	5
Daily Schedule/Birthdays/Group Performance Skits	6
Transportation/Early Care & Late Care	7
Early Dismissal & Late Drop Off/Camp Policies	8-9
Camp Shirts/Swimming Program	10
Weekly Counselor Phone Calls/Programs	11-12
Spirit Days/Week 7	12
Week 8/Week 9/Tipping	13
2022 Grouping	14-15
Drop Off & Pick Up Procedures	16-17

Camp Location: 121 Wolf Hill Road, Melville, New York 11747

Mailing Address: P.O. Box 725 Plainview, New York 11803

Office: (631) 692-6222 | Fax: (631) 367-1509 |
www.campwdaycamp.com

Message from Evan

I hope you find the information in this handbook helpful. The most rewarding part of camp for me is the opportunity to create a camp community that allows campers to enhance their personal growth and socialization. If you have any questions or concerns, please contact the office 631-692-6222 or email me evan@campwdaycamp.com

2022 Camp Dates

Week 1	June 27th - July 1st
Week 2	July 4th - July 8th
Week 3	July 11th - July 15th
Week 4	July 18th - July 22nd
Week 5	July 25th - July 29th
Week 6	August 1st - August 5th
Week 7	August 8th - August 12th
Week 8	August 15th - August 19th
Week 9	August 22nd - August 26th



Camp Theme Song Lyrics by Cayla Werner

Sung by Everyone

**Our Colors are Red & Blue
We like to show them off too,
Whatever you like to do,
Do it at Camp W!**

**Come on down to Camp W,
Come and learn a new skill or two,
We've got sports and arts & crafts for you,
Where Friendships are made!**

**Now we are all a team here,
All of us together,
Let me hear you scream this,
Hip Hip Hooray!**

**Come on down to Camp W,
Come and learn a new skill or two,
We've got sports and arts & crafts for you,
Where Friendships are made!**

Camp Song Lyrics by Neil Rothstein

Sung by Everyone

**Friends, Friends, Friends, we will always be
Whether together in dark stormy weather, Camp W will keep us
together**

**The red & blue, will be our bright light
A camp that unites**

A camp that delights us, we're Friends, Friends, Friends



Camp W Administration

Cheryl Briller	Office Manager	631 692-6222	cheryl@campwdaycamp.com info@campwdaycamp.com
TBD	Kiddie Camp Pre K-1 st grade		
Sean Feldman	Middle Camp 2 nd -3 rd grade	516 782-6619	sean@campwdaycamp.com
Mike Bonacasa	Middle Camp 4 th grade	516 987-3304	mikeb@campwdaycamp.com
Kate Reilly	Upper Camp 5 th -6 th grade	631 747-3350	kate@campwdaycamp.com
Kevin Lau	Upper Camp 7 th -9 th grade	929 888-3888	kevin@campwdaycamp.com

Patrice Bagdanoff	Camp Nurse	631 692-6223	info@campwdaycamp.com
Mike Flanagan	Choice Period Supervisor	516 567-7135	mike@campwdaycamp.com
Evan Wofsy	Owner/Director	201 232-5705	evan@campwdaycamp.com

Camp Forms

Campers may not attend camp without a current Medical Form and Immunizations on file. These are the same forms that your child needs for school

- **Medical History Form**
- **Immunization Records**
- **Medication Administration Permission Form**
(if medication is being administered at camp)
- **Camp W Profile Form**
- **Lunch Form**
- **Choice Period Form**



Health and Nurse Information

Nurse Phone Number: 631-692-6223

Please do not send a sick child to camp. If your child is brought to the nurse and they are too sick to stay in camp, it is expected that arrangements be made to immediately pick up your child.

Diarrhea or Vomiting: Children must remain home for 24 hours after the last bout of diarrhea or vomiting.

Fever: Your child must be fever free without medicine for 24 hours before he/she may return to camp.

If your child is seen by our camp nurse, you will receive a note and if needed a phone call with details regarding the situation of their visit. A log of all visits to the nurse are documented.

Camp Security

Camp W's security team is required to check identification of anyone other than staff or campers entering camp. Please make sure to bring a photo ID with you when coming to camp. This policy is put in place to protect our campers and staff. Security staff are positioned at the camp entrance and other locations around camp.

Camp Hours

Early Care	7:30 AM - 8:25 AM
Camp Hours	8:30 AM - 3:25 PM
Late Care	3:30 PM - 6:00 PM

Lost & Found

Our Lost & Found table is located in the hallway outside the camp office. Everyday items that are found are put on the table. Please put your child's name on everything that they bring to camp. Feel free to call the camp or write a note if your child does lose something at camp. We will do our best to get the item returned.



Rainy Days

Camp W has many activities that are scheduled inside so the rain does not interrupt with our program. When sports cannot be played outside due to rain, we utilize the gym and cafeteria as a substitute for the fields.

Lunch at Camp

This summer complimentary lunch is served every day to our campers. Monday is chicken fingers and fries. Tuesday is either a bagel with butter or bagel with cream cheese. Wednesday is pasta in butter or marinara sauce. Thursday is pizza. Friday either a hamburger, cheeseburger, or hotdog. If your child does not like the choice for lunch, they may bring their own lunch. Please make sure your child's name and group name are on the lunch bag. If your child brings his/her own lunch, we will store it in our refrigerator, so it stays fresh.

Choice Periods

Campers in Middle Camp (2nd-4th grade) and Upper Camp (5th-9th grade) will participate in Choice Periods for the first six weeks of camp. Choice Periods are electives for campers to choose their activities. Middle Campers receive two Choice Periods every day. Campers in Upper Camp receive three Choice Periods every day. Our Senior campers (8th-9th graders) receive four Choice Periods. These choices will change bi-weekly. Mike Flanagan is the Choice Period Supervisor and can be reached by email mike@campwdaycamp.com with any questions or concerns.



Daily Schedule

Opening Ceremonies	8:35 - 8:55
Period 1 Swim or Non Swim	9:00 - 10:35
Period 2	10:40 - 11:15
Period 3	11:20 - 11:55
Period 4 (Lunch)	12:05 - 12:25
Period 5	12:30 - 1:05
Period 6	1:10 - 1:45
Snack	1:50 - 1:55
Period 7	2:00 - 2:35
Period 8	2:40 - 3:10
Closing Ceremonies	3:15 - 3:25

Birthdays at Camp W

Everybody loves to celebrate their birthday. The Camp W Family will make you feel extra special on your big day.

- 1) A birthday t-shirt from Camp W
- 2) A big Hip Hip Hooray in front of the whole camp
- 3) Your picture is taken and put on our Facebook and Instagram account.
- 4) Parents may drop off cupcakes or cake to celebrate their child's birthday.

Group Performance Skits

Group Performance Skits are performed by each group on Fridays from 2:00-3:15. Each group will perform a three-minute skit for the rest of the camp to enjoy. Each week there is a different theme, and the group will practice in preparation for their performance. Each theme is listed on the camp calendar. The top three skits will be posted on our website every week. Group Performance Skits are a huge tradition at Camp W.



Transportation

There are two options for campers to arrive at Camp W, parent drop off or bus. Regular drop off is between 8:20 a.m. - 8:35 a.m. Staff will safely take your child out of the car for convenient curbside drop off. Parents are reminded to NEVER get out of the car. Everyone should be patient when dropping off their child, as some campers are in car seats, and it takes more time to assist them from getting out of their car. If your child takes the bus, an estimated time for pick up and drop off will be given to you before your child starts camp. When the bus arrives at your house, the bus counselor will get off the bus and escort your child onto the bus. The counselor will then make sure your child has their seatbelt on and secure in their seat. The counselor takes attendance and supervises all the campers on the bus.

For the morning, we ask for you to wait with your child at the end of your driveway. Our buses are not allowed to pull into your driveway so please be at curbside. We ask that parents not detain the bus by talking with the bus counselor or even the driver. As little as two minutes at a stop will delay the arrival of the bus by a half hour.

Early Care/Late Care

Early Care is offered from 7:30 a.m. until 8:25 a.m. Campers may arrive at camp anytime from 7:30 a.m. – 8:20 a.m. Parents will drive down the parking lot to the Welcome Tent and a staff member will come to their car with the Early Care Sign In form. Campers will be directed to their lunch picnic table to drop off their camp bag and then choose an activity to participate in.

Late Care is offered from 3:30 p.m. until 6:00 p.m. Campers may bring a Late Care snack from home to have at 3:30 p.m. Campers will rotate from different outdoor activities for the entire time they are at Late Care. When arriving to pick up your child, security will announce your arrival and they will bring your child to the Welcome Table to meet you where you will sign the Late Care Sign Out form. Campers must be picked up by 6:00 p.m.



Early Dismissal Or Late Drop Off

When requesting to pick up your child early from camp, please send a note to camp or call the office at 631-692-6222. When you arrive at camp, security will direct you where to go. We will have your child waiting at the Welcome Table for you to sign them out. You will not need to get out of the car but please have your ID ready to show a staff member. Early pickup must be done by 2:45 p.m. due to busing and regular pickup.

Regular drop off time will end at 8:35 a.m. We ask that no campers be dropped off between 8:35 a.m. and 9:00 a.m. due to campers loading the buses to go swimming. When arriving after 9:00 a.m., security will direct you to the Welcome Table.

Camp Policies

Sunscreen - If you would like sunscreen applied to your child during camp hours, please write a note and your child's counselors will use plastic gloves to apply the sunscreen.

Notes - Parents can either give the note to a staff member at drop off at the oval or if your child is taking the bus, give it to the bus counselor.

Sneakers- Campers must wear sneakers every day. Sandals can only be worn at the pool. No exceptions!!!!!!!!!!!!!!!!!!!!!!

Visiting Day -

Kiddie Camp (Pre-K- 1st grade) Tuesday, August 2 from 9:00-11:00

Middle Camp (2nd -4th grade) Wednesday, August 3 from 9:00-11:00

Upper Camp (5th-9th grade) Thursday, August 4 from 9:00-11:00

Late Night- Middle Camp (2nd-4th grade) will stay late at camp on Thursday, July 14th from 3:30 p.m. until 7:00 p.m. Campers in Middle Camp will participate in three activities of their choosing and then at 6:00 pm parents can join their child for a BBQ dinner. Permission slips will be sent out on Friday, July 8th.

Camp Sleepovers-

Upper Camp (5th-9th grade) will have a sleepover at camp on Friday, July 8th. Pick up from this event is Saturday, July 9th at 9:00 a.m.



Senior Sleepover (8th-9th grade) will have a sleepover on Friday, July 22nd. Pick up from this event will be Saturday, July 23rd at 9:00 a.m. Permission forms will be sent out for both of these dates.

Electronics – Campers are not allowed to bring cell phones or electronics to camp. If a camper has a cell phone at camp, it will be confiscated and brought to the office. A parent will have to pick up the cell phone at the end of the day. We will be enforcing this policy from the first day of camp until August 12th. Week 8, campers will be allowed to have their phones.

Camp W Tax Id is 46-1679381. Please keep this for your records and you can earn tax credit when doing your returns.

Camper Meet and Greet for returning campers, will be on Saturday, June 25th. Returning campers can arrive between 10:00 a.m. -12:00 p.m. to receive their camp bag and five camp t-shirts. Several staff will be present to greet returning campers. The Meet and Greet will last about fifteen minutes. On Sunday, June 26th, new campers in Pre-K, Kindergarten and 1st grade should come at 10:00 a.m. and are scheduled to leave by 10:30 a.m. New campers in 2nd, 3rd and 4th grade should come at 10:45 a.m. and are scheduled to leave at 11:15 a.m. New campers in 5th, 6th, 7th, 8th and 9th grade should come at 11:30 a.m. and are scheduled to leave at 12:00 p.m. If you have multiple children in different age groups, please bring all your children when your youngest child's time is scheduled. If you cannot make either day, please contact the office and we will make other arrangements.



Camp T-Shirts

Your child must be in a Camp W t-shirt every day. Campers are wearing a specific colored t-shirt that identifies how they get home from camp. Blue Camp W shirts are for campers that take a bus home. Red Camp W shirts are for campers that get picked up at regular dismissal. White Camp W shirts are for campers that get picked up during Late Care. Our camp shirt policy allows for a smooth dismissal process and an easy way to identify how campers get home from camp. Campers will receive five camp shirts before they start at camp.

Swimming Program

Swimming is the first activity in the morning so campers who participate in the optional instructional swim program should wear their bathing suits to camp. Instructional swim groups will vary in size depending on age of the camper and their ability determined by a WSI Red Cross Swim Instructor. When campers successfully complete a Red Cross swimming level they will be moved up to the next level. Since campers' progress at different rates, it is possible that certain campers will move up while others do not for several more weeks. The program's goal is to have all campers reach their full potential, regardless how long it takes them. The most important aspect of the swim program is to make sure your child is water safe. Before a camper is put in a swim group, they will be tested to evaluate their swim ability. Our off-site swim program takes place at 575 Vanderbilt Parkway in Dix Hills. Campers with their counselors are bussed right after opening ceremonies. The ride from camp to the pool is eight minutes. **Campers must arrive before 8:30 a.m.** if they are going swimming. This policy is put in place to have accountability of all campers leaving campgrounds. If your child is late to camp, they will remain with the non-swimmers during the swim period. Parents are not allowed to drop off their child at the pool.



Weekly Phone Calls

Your child's counselor will call you every Monday. The purpose of the phone call is to provide feedback on what your child is doing at Camp W. The counselor will also remind you of upcoming activities. If the counselor is unable to reach you, then they will try you again on Tuesday. If you have more than one child attending camp, you will only receive one call on Monday and another on Tuesday. If you ever need to speak with your child's counselor, just contact the office or your child's Division Head.

Programs

Camp W has three divisions. Each Camp Division is designed specifically for the age groups involved. As your child moves on to the next division, he/she will participate in our Moving Up Ceremony. Campers participating in this program, will receive a trophy and a certificate. This summer the Moving Up Ceremony will be held on Tuesday, August 9th.

Kiddie Camp Program

Campers in Pre-k through 1st grade are placed in our Kiddie Camp. They will be in a group with a counselor and two assistant counselors. These groups average twelve campers per group. A morning snack is provided every day at 10:00 a.m. as well as an afternoon snack at 1:50 p.m. Campers will be entertained three times per week by professional camp entertainment, including magicians, jugglers, puppet shows etc. TBD will oversee Kiddie Camp. She can be reached during camp hours at.

Middle Camp Program

Campers going into 2nd through 4th grade are considered our Middle Campers. Groups have a counselor and at least one assistant counselor. Middle Camp Madness which is a team building activity will be held every Wednesday during 8th period for campers in Middle Camp. On these days, campers should bring their Middle Camp Madness t-shirt from home. Sean Feldman is the Division Head for 2nd and 3rd grade and Mike Bonacasa is the Division Head for 4th grade.



Upper Camp Program

Campers going into 5th grade through 9th grade are in our Upper Camper division. Groups have a counselor and at least one assistant counselor. Kate Reilly is the Division Head for 5th and 6th grade. Kevin Lau is the Division Head for 7th, 8th and 9th grade. Our Senior campers, (8th and 9th grade) will go on day trips every Thursday for Weeks 1-6. Thursday, July 7th, Thursday, July 21st and Thursday, July 28th parents will be required to drop off their senior campers by 7:00 a.m. and pick up at 6:30 p.m. due the long travel day. Notices and reminders will be sent home several times in advance.

Spirit Days

Every Tuesday campers have the option of dressing up for a certain theme. Campers and staff will participate in a parade with pictures and video taken of those who wish to participate. Just a reminder to label all items that your child brings to camp.

Week 7

We start off Week 7 with a Camp Carnival that has a zipline, rock climbing wall, bungee jumping and several other activities. Tuesday, August 9th we have Gold Rush, Moving Up Ceremony, Camper Talent Show, and several professional entertainers that will be performing. Wednesday, August 10th is Color War for Middle and Upper Camp. Kiddie Camp will be going on a special trip. Thursday, August 11th is the last day of Color War and Kiddie Camp will be going on another special trip. Friday, August 12th is the Counselor Make Over Show, Staff Talent Show, a Camp W video, and the Good Humor Ice Cream Truck will visit camp. Week 7 groups do not follow their regular schedule.



Week 8

Week 8 is designated to all trips. Monday, August 15th, campers go to Adventureland. Tuesday, August 16th campers in Pre-K- 3rd grade will go to Xplore in Port Jefferson for the day. Campers in 4th grade-9th grade will go to Urban Air. Wednesday, August 17th, all campers will be at Dave & Busters. Thursday, August 18th campers will go bowling and to the movies. Friday, August 19th campers in Pre-K- 3rd grade will go to Jump town USA for the day. Campers in 4th grade-9th grade will go to Country Fair Amusement Park. There is no Late Care on Friday, August 19th.

Week 9

This is our last week of camp. This week is limited to 100 campers and there is no Early Care, Late Care or busing. Monday, August 22nd campers will go to Bounce, Applebee's, and the movies. Tuesday, August 23rd campers will go to Lake Compounce in CT. Wednesday, August 24th, campers will go to Dave & Busters. Thursday, August 25th campers will go to Splish Splash. Our last day of camp, Friday, August 26th campers will go to the Queens Zoo in the morning and then Xplore in Commack for the afternoon.

Staff

Our staff is comprised of schoolteachers, parents, college students and high school students. Staff participate in Staff Orientations prior to the start of Camp. Criminal and Sex Offender background checks are done on every Staff member.

Tipping

Gratuities are never expected however it is appreciated. Staff are certainly very thankful when they receive a tip. Specialists and Early/Late Care use your own discretion. The following is just a guideline.

Positon	2 Weeks	4 Weeks	6 Weeks	8 Weeks
Counselor/Assistant	\$25.00	\$50.00	\$75.00	\$100.00
Bus Driver/Counselor	\$25.00	\$50.00	\$75.00	\$100.00



2022 Grouping

****Subject to Change based on Enrollment****

Kiddie Camp Program

Group Name	<u>Grade</u>	<u>Gender</u>
Wallabies	Pre-K	Coed
Winnies	K	Girls
Wildcats	K	Boys
Windmills	K	Boys
Wiggles	1	Girls
Waterlilies	1	Girls
Watchdogs	1	Boys
Wolverines	1	Boys

Middle Camp Program

Willows	2nd Grade	Girls
Wild Strawberries	2nd Grade	Girls
Warriors	2nd Grade	Boys
Whalers	2nd grade	Boys
Wildflowers	3rd Grade	Girls
Waffles	3rd Grade	Girls
Wizards	3rd Grade	Boys
Wonder Girls	4th Grade	Girls
Whiskers	4th Grade	Girls
Wolfpack	4th Grade	Boys



Upper Camp Program

W Girls	5th Grade	Girls
Wonderettes	5th Grade	Girls
W. Boys	5th Grade	Boys
Wranglers	5th Grade	Boys
Whispers	6th Grade	Girls
Whiz Kids	6th Grade	Girls
Wrestlers	6th Grade	Boys
Wanderers	6th Grade	Boys
Jr. Girls	7th Grade	Girls
Jr. Boys	7th Grade	Boys
Sr. Girls A	8th/9th Grade	Girls
Sr. Boys A	8th/9th Grade	Boys



Own Driving Drop Off and Pick Up Procedure Summer of 2022

A.M. Drop Off

- 1. Arrive between 8:20 a.m. and 8:30 a.m.**
- 2. Pull into the oval and drop off as close to the curb as possible. Wait for a staff member to escort your child out of the car.**
- 3. The passenger side doors are opened by camp staff. Campers MUST exit the car on the passenger side NO EXCEPTIONS!!!!!!!!!! If you have a car seat on the right side, please move it to the left side. This rule is put in place for the safety of your child (Driver, please stay in the car).**
- 4. Campers get out on the curbside.**
- 5. Parents should never get out of the car. A Camp W Staff member will always escort your child out of the car.**
- 6. VERY IMPORTANT! Please have all camp items in the car! Do not have anything in the trunk. It is not safe to go behind the car.**
- 7. Please pay attention to the staff giving directions.**
- 8. Pull away and loop to the left at the end of the lot.**



P.M. Pick Up

- 1. Pull into the oval and loop around. There will be three lanes.**
- 2. Please pull up close to the car in front of you.**
- 3. Park car in 1 of 3 lanes. Lane that is curbside will make a right onto Wolf Hill Road. The third lane will make a left onto Wolf Hill Road. Turn off the engine while waiting for your child. Evan/Kevin will announce when you may turn your engine on. Campers will be escorted to their cars by a staff member.**
- 4. Camp busses will leave first and then Evan will announce when parents may start their cars.**
- 5. Leave at the direction of the Lot Staff.**
- 6. Please obey the instructions and directions of the lot staff.**

Final Note from Evan

I hope you found this handbook helpful. Please contact me or call the office if you have any questions. Looking forward to a fabulous summer.

