

Contact Information:
Office: 631-692-6222
Fax: 631-367-1509
www.campwdaycamp.com



"PARENT HANDBOOK 2021"

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Camp Location: 121 Wolf Hill Road, Melville, New York 11747

Mailing Address: P.O. Box 725 Plainview, New York 11803

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Message from Evan

The wait is over. Summer of 2021 is finally upon us. We are so excited to have camp this summer and I know everyone has been looking forward to camp.

We have a few new activities for campers to enjoy; Nerf Room, Virtual Reality Room, Outdoor Remote Control Cars, Nine Square and now we have two Art Rooms available for campers. Besides the new activities, we now have Camp Lunch served every day and a fourth red and blue tent for outside eating.

My staff and I will do everything to make sure all campers are safe and have an amazing experience at Camp W. Please sue this handbook as a reference for camp policies but always call the office if you have any questions or concerns. All COVID-19 material and all questions and procedures concerning how Camp W is handling COVID-19, in in our COVID-19 handbook.

2021 Camp Dates

Week 1	June 28 - July 2
Week 2	July 5th – July 9th
Week 3	July 12th – July 16th
Week 4	July 19th – July 23rd
Week 5	July 26th – July 30th
Week 6	August 2nd – August 6th
Week 7	August 9th – August 13th
Week 8	August 16th – August 20th



Camp Theme Song Lyrics by Cayla Werner
Sung by Everyone

**Our Colors are Red & Blue
We like to show them off too,
Whatever you like to do,
Do it at Camp W!**

**Come on down to Camp W,
Come and learn a new skill or two,
We've got sports and arts & crafts for you,
Where Friendships are made!**

**Now we are all a team here,
All of us together,
Let me hear you scream this,
Hip Hip Hooray!**

**Come on down to Camp W,
Come and learn a new skill or two,
We've got sports and arts & crafts for you,
Where Friendships are made!**

Camp Song Lyrics by Neil Rothstein
Sung by Everyone

**Friends, Friends, Friends, we will always be
Whether together in dark stormy weather, Camp W will keep us
together
The red & blue, will be our bright light
A camp that unites
A camp that delights us, we're Friends, Friends, Friends**



Who's Who at Camp W

Cheryl Briller	Office Manager	631 692-6222	cheryl@campwdaycamp.com info@campwdaycamp.com
Tanya Lucas	Kiddie Camp Pre K-1st grade	631 455-2501	tanya@campwdaycamp.com
Sean Feldman	Middle Camp 2nd-4th grade	516 782-6619	sean@campwdaycamp.com
Kevin Lau	Upper Camp 5th-9th grade	929 888-3888	kevin@campwdaycamp.com
Patrice Bagdanoff	Camp Nurse	631 692-6223	patrice@campwdaycamp.com info@campwdaycamp.com
Evan Wofsy	Owner	201 232-5705	evan@campwdaycamp.com info@campwdaycaamp.com

Camp Forms

Campers may not attend camp without a current Medical Form and immunizations on file. These are the same forms that your child needs for school

- **Medical Form**
- **Medical Authorization Form**

Health and Nurse Information

Nurse Phone Number: 631-692-6223

If your child is sick, please do not bring your child to camp, as it may spread an illness to other campers. If your child is brought to the nurse and they are too sick to stay in camp or have a fever, it is expected that arrangements are to be made by the parent to immediately pick up their child.

Diarrhea or Vomiting: Children must remain home for 24 hours after the last bout of diarrhea or vomiting.

Fever: Your child must be fever free for 48 hours before he/she may return to camp.

If your child is seen by our camp nurse, you will receive a note and if needed a phone call with details regarding the situation of their visit. A log of all visits to the nurse are documented.



Camp Security

Camp W's security team is designed to check ID's of anyone other than staff or campers entering camp. Please make sure to bring a photo ID with you when coming to camp. This policy is put in place to protect our campers and staff. Security staff are positioned at the camp entrance and they use Walkie Talkies and cell phones to communicate with the office staff.

Camp Hours

Early Care	7:30 AM - 8:30 AM
Camp Hours	8:50 AM - 3:30 PM
Late Care	3:30 PM - 6:00 PM

Lost & Found

Our Lost & Found table is located in the cafeteria. Every day items that are found are put on the table and Evan announces the items during closing ceremonies. Please put your child's name on everything that they bring to camp. Feel free to call the camp or write a note if your child does lose something at camp. We will do our best to find the item.

Rainy Days

Camp W has many activities that are scheduled inside so the rain does not interfere with our programs. When sports cannot be played outside due to rain, we utilize the gym and cafeteria as a substitute for the fields.



Lunch at Camp

This summer complimentary lunch is served everyday to our campers. A bottle of water, chips and dessert are served with lunch. Monday is chicken fingers and fries. Tuesday is either turkey on a roll or grilled cheese. Wednesday is pasta in butter or marinara sauce. Thursday is pizza. Friday either a hamburger or hotdog. If your child does not like the choice for lunch, they may bring their own lunch. Please make sure your child's name and group name are on the lunch bag. If your child brings his/her own lunch, we will store it in our refrigerator so it stays fresh.

Choice Periods

Due to the pandemic groups will not mix at camp so as there have been in previous summers, there will be no Choice Periods this summer. Groups will continue in the afternoon to follow a set schedule that offers a variety of athletics, creative arts and other unique activities.

Daily Schedule

Opening Ceremonies	9:00 - 9:10
Period 1 Swim or non swim	9:15 - 10:35
Period 2	10:40 - 11:15
Period 3	11:20 - 11:55
Period 4 (Lunch)	12:05 - 12:25
Period 5	12:30 - 1:05
Period 6	1:10 - 1:45
Snack	1:50 - 1:55
Period 7	2:00 - 2:35
Period 8	2:40 - 3:10
Closing Ceremonies	3:15 - 3:25



Birthdays at Camp W

Everybody loves to celebrate their birthday. The Camp W Family will make you feel extra special on your big day.

- 1) A birthday t-shirt from Camp W
- 2) A big Hip Hip Hooray in front of the whole camp
- 3) Your picture with the Camp Crown on your head for Facebook

Camp Calendar for 2021

The camp calendar for 2021 is located on our website under **Activities**. Daily special activities are listed on the calendar. We also send home weekly reminders about upcoming events. Due to COVID-19, some activities may be deleted or changed.

Group Performance Skits

One very special weekly activity that quickly has become a tradition at Camp W is Group Performance Skits. Each week groups are given a theme (Comedy Skit, Group Dance, Advertisement for Camp, Cheer/Song, Lip Sync). Groups practice during the week and then on Friday afternoon from 2:15 p.m. until 3:20 p.m. each group performs. Three staff members act as judges and decide who is awarded 1st, 2nd, and 3rd place. Camper's participation is optional, however all campers are eager to be involved. Due to the pandemic groups will now perform in front of the judges and just Kiddie Camp. Kiddie Camp groups will be social distant while watching the groups perform. Middle Camp and Upper camp will remain in afternoon activities until it is their time to perform.



Transportation

There are two options for campers to arrive at Camp W, parent drop off or bus. Regular drop off is between 8:30 a.m. - 8:45 a.m. Our Oval Staff will be there to greet your child and take their temperature before getting out of the car. They will then safely take them out of the car for convenient curbside drop off. Parents will be asked if they completed the daily COVID-19 screening. Parents are reminded to NEVER get out of the car. Everyone should be patient when dropping off as this process make take a bit more time than in years past. If your child takes the bus, the bus counselor and bus driver will stop by your house on Tuesday, June 22nd between 5:00 p.m. - 6:30 p.m. At that time you will be given an estimated pick up and drop off time.

For the morning, we ask for you to wait with your child at the end of your driveway. Our buses are not allowed to pull into your driveway so please be at curbside. We ask that parents not detain the bus by talking with the bus counselor or even the driver. As little as two minutes at a stop will delay the arrival of the bus by a half hour. The bus counselor will take the temperature of your child before they get on the bus. Campers will be spread out on the bus and the windows will remain open at all times unless it is raining.

Early Care/Late Care

Early Care is offered from 7:30 a.m. until 8:30 a.m. Campers may arrive at camp anytime from 7:30 a.m. – 8:30 a.m. Parents will drive down the parking lot to the welcome tent and a staff member will come to their car with the Early Care Sign In form. Staff will also take the temperature of the child before they exit the car. Campers will be directed to their lunch picnic table to drop off their camp bag and then play in a designated area just for their group. Due to COVID-19, there will be no mixing of groups for Early Care.

Late Care is offered from 3:30 p.m. until 6:00 p.m. Campers may bring a Late Care snack from home to have at 3:30 p.m. Each group will be assigned a room or area with one staff member. These areas will rotate so each group has an opportunity to enjoy the different activities. When arriving to pick up your child, security will use the Walkie Talkies to call the Late



Care staff and they will bring your child to the Welcome Table to meet you. Campers must be picked up by 6:00 p.m.

Office Information

The office is the central location for Camp. When you pick up your child for early dismissal you will park in a designated spot and we will bring your child to you. When you drop off your child after 9:15 in the morning, a staff member will escort your child to the office to be signed in. Parents will never get out of their car.

Camp Policies

Bullying Policy - Camp W will NOT tolerate any bullying at camp. Campers should feel safe at all times and bullying has no place at camp. If your child ever feels that someone is bullying them, please contact camp immediately. Staff spends time during Orientation training discussing signs of bullying and how to handle it. While we make every effort to establish communication with parents before taking any major disciplining steps, it is important to note that fighting, bullying, harassing or displaying destructive behavior are grounds for immediate suspension and possible dismissal from camp.

Late Arrival to Camp - Any camper who is going swimming must arrive to camp by 8:45 am. All campers who arrive after 9:15 in the morning, will be escorted to the office by a staff member to be signed in. The parking lot will be closed from 8:50 a.m. - 9:15 a.m. due to loading buses for swim. **CAMPERS MAY NEVER BE DROPPED OF AT THE POOL.**

Early Dismissal from Camp - If you need to pick up your child early, pickup must be done by 2:55 pm. No exceptions due to busing and regular pickup. When you arrive at camp, security will direct you where to go. Please send a note to camp or call the office at 631-692-6222 requesting the time you would



like your child ready for pick up. We will have your child waiting at the Welcome Table for you to sign them out. You will not need to get out of the car but please have your ID ready to show a staff member.

Sunscreen - If you would like sunscreen applied to your child during camp hours, please write a note and your child's counselors will use plastic gloves to apply the sunscreen.

Notes - All camp notes will be read first thing in the morning by the office staff. Parents can either give the note to a staff member at drop off in the oval or if your child is taking the bus, give it to the bus counselor. We would like written instructions on everything.

Visiting Day - Due to COVID-19 there will be no visiting day this year.

Parent Night, Late Night and Sleepovers-Due to COVID-19 these events have been cancelled but next summer we WILL have them.

Electronics - Please Do NOT send your child with electronic devices. Camp is a place to socialize, play and have fun and NOT play on a cell phone, tablet or IPAD. Camp W has a strict policy on electronic devices, so please adhere to this policy. If you need to contact your child, call the camp office at (631) 692-6222.

Camp W tax Id is 46-1679381. Please keep this for your records and you can earn tax credit when doing your returns.

Camper Orientation for new campers, is Sunday, June 27th. New campers will pick up their camp bag, shirts and get a quick tour of the outside fields. New campers in Pre K, Kindergarten and 1st grade should come at 10:00 and are scheduled to leave by 10:30 am. New campers in 2nd, 3rd and 4th grade should come at 11:00 pm and are scheduled to leave at 11:30 pm. New campers in 5th, 6th, 7th, 8th and 9th grade should come at 12:00 pm and are scheduled to leave at 12:30 pm. If you have multiple children in different age groups, please bring all your children when your youngest child's time is scheduled. Due to COVID-19, we must limit the amount of families that are present at a time, so please understand we only have a thirty minute window for each camp division.



11:00 am. Returning campers in 5th, 6th, 7th, 8th and 9th grade should come at 12:00 pm. Camp bags and shirts will be on picnic tables under the tents. Staff will be there to assist you.

Due to COVID-19, we will not allow parents or campers to go inside on either day for camper orientation. Please wear a mask for camper orientation.

If you cannot make either day, please contact the office and we will make other arrangements.

What to Wear to camp

Your child must be in a Camp W t-shirt every day. Campers must wear sneakers regardless of whether they are participating in sports or not. Campers not wearing sneakers will not be permitted in camp due to safety concerns. Campers should also bring their mask to camp as they will need to wear a mask when inside the building.

Swimming Program

Swimming is the first activity in the morning so campers who participate in the optional instructional swim program should wear their bathing suits to camp. Instructional swim groups will vary in size depending on age of the camper and their ability determined by a WSI Red Cross Swim Instructor. When campers successfully complete a Red Cross swimming level they will be moved up to the next level. Since campers progress at different rates, it is possible that certain campers will move up while others do not for several more weeks. The program's goal is to have all campers reach their full potential, regardless how long it takes them. The most important aspect of the swim program is to make sure your child is water safe. Before a camper is put in a swim group they will be tested to evaluate their swim ability. Our off site swim program takes place at 575 Vanderbilt Parkway in Dix Hills. Campers with their counselors are bussed right after opening ceremonies. The ride from camp to the pool is 8 minutes. Campers must arrive before 8:45 a.m. if they are going swimming. This policy is put in place to have accountability of all campers leaving camp grounds. If your child is late to camp, they will remain with the non-swimmers during the swim period. Parents are not allowed to drop off their child at the pool.



Weekly Phone Calls

Your child's counselor will call you every Monday between 2:30 p.m.-3:15 p.m. The purpose of the phone call is to provide feedback on what your child is doing at Camp W. The counselor will also remind you of upcoming activities. If the counselor is unable to reach you, then they will try you again Tuesday morning between 9:30 a.m.-10:00 a.m. If you have more than one child attending camp, you will only receive one call on Monday and another on Tuesday. If you ever need to speak with your child's counselor, just contact the office or your child's Division Head.

Programs

Camp W has three divisions. Each Camp Division is designed specifically for the age groups involved. As your child moves on to the next division he/she will participate in a moving up ceremony. This summer the Moving Up Ceremony will be held on Tuesday, August 10th.

Kiddie Camp Program

Campers in Pre-k through 1st grade are placed in our Kiddie Camp. They will be in a group with a counselor and two assistant counselors. A morning snack is provided every day at 10:30 a.m. as well as an afternoon snack at 1:50 p.m. Campers will be entertained three times per week by professional camp entertainment, including magicians, jugglers, puppet shows etc. Each group has their own quiet play area to enjoy called the Kiddie Corner. Tanya Lucas will oversee Kiddie Camp. She can be reached during camp hours at 631 455-2501.

Middle Camp Program

Campers going into 2nd through 4th grade are considered our Middle Campers. Groups have a counselor and at least one assistant. Middle Camp Madness which is a team building activity will be held every Wednesday during 8th period for campers in Middle Camp. Sean Feldman is the Middle Camp Division Head. He can be reached during camp hours at 516-782-6619.



Upper Camp Program

Campers going into 5th grade through 9th grade are considered our Upper Campers. Groups have a counselor and at least one assistant. Kevin Lau is the Upper Camp Division Head. He can be reached during camp hours at 929-888-3888. Our Campers in 7th, 8th and 9th grades will go on day trips every Thursday for Weeks 1-6. Thursday, July 29 and Thursday, August 5 parents will be required to drop off their senior campers by 7:00am and pick up at 6:30 pm due the long travel day. Notices and reminders will be sent home several times in advance.

Spirit Days

Every Tuesday campers have the option of dressing up for a certain theme. Campers and staff will participate in a parade with pictures and video taken of those who wish to participate. Just a reminder to label all items that your child brings to camp.

Week 7

Monday, August 9th we bring in many special activities like laser tag, bungee jump, bounce house and several professional shows to entertain the campers. Tuesday, August 10th we have Water Olympics and several professional entertainers that will be at camp. Wednesday, August 11th is Counselor Makeover Day and the start of Color War. Thursday, August 12th and Friday, August 13th will also be Color War days. Campers are put on the red team or the blue team. Two and a half days of competitive fun will take over the camp. Week 7 groups do not follow their regular schedule.

Week 8

The last week of camp starts on Monday, August 16th and ends Friday, August 20th. Campers will be going on day trips every day. Monday, August 16th all campers will go to Adventureland. Tuesday, August 17th campers in Pre K- 3rd grade will go to Xplore in Port Jefferson for the day. Campers in 4th grade-9th grade will go to Ninja Warrior in the morning and Urban Air in the afternoon. Wednesday, August 18th, all campers will be at Dave & Busters. Thursday, August 19th campers in Pre K-3rd grade will go bowling in the morning and to the movies in the afternoon.



Campers in 4th-9th grade will do the opposite. Friday, August 20th campers in Pre-K- 3rd grade will go to Jump USA for the day. Campers in 4th grade-9th grade will go to Island Rock in the morning and Applebee's in the afternoon.

Last Day of Camp-* August 20, 2021

Last day of camp is August 20th. There will be bus transportation but **NO LATE CARE** in the afternoon. Please make sure you pick up your child or children by 3:30.

Staff

Our staff is comprised of school teachers, parents, college students and high school students. Staff participate in Staff Orientations prior to the start of Camp. During these training sessions we discuss different techniques and strategies to deal with children. Criminal and Sex Offender background checks are done on every Staff member.

Gratuities

Gratuities are never expected however it is appreciated. Staff are certainly very thankful when they receive a tip. Specialists and Early/Late Care use your own discretion. The following is just a guideline.

Positon	2 Weeks	4 Weeks	6 Weeks	8 Weeks
Counselor/Assistant	\$25.00	\$50.00	\$75.00	\$100.00
Bus Driver/Counselor	\$25.00	\$50.00	\$75.00	\$100.00



2021 Grouping

****Subject to Change based on Enrollment****

Kiddie Camp Program

<u>Group Name</u>	<u>Grade</u>	<u>Gender</u>
Wallabies	Pre-K	Coed
Winnies	K	Girls
Wildcats	K-1	Boys
Wiggles	1	Girls
Wolverines	1	Boys

Middle Camp Program

Willows	2 nd Grade	Girls
Warriors	2 nd Grade	Boys
Whalers	2 nd grade	Boys
Wildflowers	3 rd Grade	Girls
Wizards	3 rd Grade	Boys
Wonder Girls	4 th Grade	Girls
Wolfpack	4 th Grade	Boys



Upper Camp Program

W Girls	5th Grade	Girls
Wonderettes	5th Grade	Girls
W. Boys	5th Grade	Boys
Wranglers	5th Grade	Boys
Jr. Girls	6th Grade	Girls
Jr. Boys	6th Grade	Boys
Sr. Girls A	7th/8th/9th	Girls
Sr. Boys A	7th/8th/9th	Boys
Sr. Boys B	7th/8th/9th	Boys

