

Contact Information:
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www.campwdaycamp.com



PARENT HANDBOOK

2018

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Mailing Address:

P.O. Box 725
Plainview, NY
11803

Camp Location:

121 Wolf Hill Road
Melville, NY 11747

A Note from Evan

Welcome to the Camp W Family!!! I am thrilled that your child/children will be at Camp W for the summer of 2018! My staff and I will do everything possible to ensure your child's experience at Camp W is beyond anything they could hope for. Please contact the office at anytime if you have any questions or concerns. Keep this handbook and refer to it as needed. I just can't wait to see you!!!

2018 Camp Dates

Week 1	June 25th -June 29th
Week 2	July 2nd -July 6th
Week 3	July 9th -July 13th
Week 4	July 16th - July 20th
Week 5	July 23rd - July 27th
Week 6	July 30th - August 3rd
Week 7	August 6th - August 10th
Week 8	August 13th - August 17th



Camp Song Lyrics by Cayla Werner

Sung by Everyone

Are Colors are Red & Blue
We Like to show them off to,
Whatever you like to do,
Do it at Camp W!

Come on down to Camp W,
Come and learn a new skill or two,
We've got sports and arts & crafts for you,
Where Friendships are made!

Now we are all a team here,
All of us together,
Let me hear you scream this,
Hip Hip Hooray!

Come on down to Camp W,
Come and learn a new skill or two,
We've got sports and arts & crafts for you,
Where Friendships are made!

Who's Who at Camp W

Evan Wofsy	Owner/Director	201-232-5705	evan@campwdaycamp.com
Debbie Hazan	Asst. Director Kiddie Camp Division Head	516-697-3246	debbie@campwdaycamp.com
	Middle Camp DH		
	Upper Camp DH		
Kelly Baum	Program Director		kelly@campwdaycamp.com
Patrice Bagdanoff	Camp Nurse		patrice@campwdaycamp.com



Camp Forms

All camp forms are found on our website under Parent Resources

- Medical Form
 - Medical Authorization Form
 - Medical Release Form
- Parent Survey
Camp W Notes
Bus Release Form

****Campers may not attend camp without a current Medical Form and immunizations on file****

Health and Nurse Information

Nurse Phone Number: 631-692-6223

If your child is sick, please do not bring your child to camp, as it may spread an illness to other campers. If your child is brought to the nurse and they are too sick to stay in camp or have a fever, it is expected that arrangements are to be made by the parent to immediately pick up their child.

Diarrhea or Vomiting: Children must remain home for 24 hours after the last bout of diarrhea or vomiting.

Fever: Your child must be fever free for 24 hours before he/she may return to camp.

If your child is seen by our camp nurse, you will receive a note and if needed a phone call with details regarding the situation of their visit. A log of all visits to the nurse are documented.

Camp Security

Keeping campers safe is paramount. We provide the utmost security at Camp W. To make sure we do not have any unwanted visitors we have the entrance to our parking lot blocked off at all times. We have a staff member at the entrance to greet all visitors. Once a person is allowed into the camp, they will be sent to Camp Security. The Security guard will give a visitor pass only if a driver's license is shown and they will hold on to your license for the time that you are on Camp grounds. We also have a staffmember located at the playground. All security and administrators have walkie talkies to communicate when needed.



Camp Hours

Early Care	7:30 AM- 8:30 AM
Camp Hours	9:00 AM- 3:45 PM
Late Care	3:45 PM- 6:00 PM

Lost & Found

Camp W is not responsible for any lost items at camp, however our staff tries extremely hard to find any items that have been misplaced. Please label your child's towel, water bottle and any other items that they may bring to camp. It will be much easier to find. Make sure you remind your child to be mindful of their belongings. If your child does lose something at camp, please call or write a note immediately so we can try and find it.

Rainy Days

When it rains outside it doesn't prevent us from continuing the fun at Camp. Fortunately, we have fifteen air conditioned rooms a gymnasium, and a cafeteria to utilize during inclement weather. Campers are all under one building so getting wet isn't going to be an issue at all. The fun never stops at Camp W!

Lunch at Camp

On Monday, Tuesday and Wednesday they can either bring their own lunch bag labeled with their name and group name, which we refrigerate upon arrival. The other option is to order our Camp Lunch from Suburban Eats. The Suburban Eats options are on our camp website.

Thursday is complimentary pizza for all campers which is served with juice and Oreos.

Friday is complimentary BBQ day. Campers have a choice of a hot dog, hamburger or cheeseburger along with chips, juice and Oreos. Campers may also bring their own lunch if they like.



Choice Periods

Choice Periods are a great way to give campers the opportunity to choose activities that interest them. Choice Periods are offered to campers in 2nd grade and up. Every two weeks different activities are offered. Campers choose what activities they want for the two weeks and then they make new selections for the next two weeks. Due to Color War and Special Events, Choice Periods are not offered for weeks 7 and 8. Choice Periods are a great way to gain a sense of independence and explore new experiences.

Daily Schedule

Opening Ceremonies	9:00-9:10
Period 1	9:10-10:30
Period 2	10:35-11:10
Period 3	11:15-12:00
Period 4 (Lunch)	12:05-12:25
Period 5	12:30-1:05
Period 6	1:10-1:45
Snack	1:50-1:55
Period 7	2:00-2:35
Period 8	2:40-3:25
Closing Ceremonies	3:30-3:40

Birthdays at Camp W

Celebrating a Birthday at camp? Well we know how special this day is so we do everything to show you how important your day is to the whole Camp W family...

- 1) You get a Camp W Birthday Shirt.
- 2) You get a picture taken and put on our Facebook page.
- 3) A birthday celebration during snack time.



Special Events & Spirit Days

Camper vs. Counselor Events

We have special events on the Camp Calendar. Some of the special events are Gold Rush, Minute to Win It, Dance party and Carnival to name a few. Every Tuesday we dress up for a different theme. We also have Counselor vs. Camper events (Tug of War, Egg Toss etc.) You can view our camp calendar on our website to see all events.

Group Performances

Where Friendships are made...What better way to bring a group together. On Friday afternoon we have weekly group performances. To name a few of the weekly group performances, campers work together to practice a group song, comedy skit or a camp commercial. On Friday during 8th period, each group takes the stage and displays their skit for the rest of the camp.

Transportation

There are two options for campers to arrive at Camp W. You may drive your child to camp. Regular drop off is between 8:40-8:50 a.m. Our Oval Staff will be there to greet your child and safely take them out of the car for convenient curbside drop off. Campers who are driven to camp that do not participate in Early or Late Care will receive \$50 a week discount for doing their own driving. The second option is to use camp transport. If your child takes the bus, the bus counselor and bus driver will stop by your house on Wednesday, June 20th between 4:00 p.m. -6:00 p.m. At that time you will be given an estimated time of drop off and pick up times.

For the morning, we ask for you to wait with your child at the end of your driveway. Our buses are not allowed to pull into your driveway so please be at curbside. We ask that parents not detain the bus by talking with the bus counselor or even the driver. As little as two minutes at a stopwill delay the arrival of the bus by a half hour. If you have any questions or concerns, please call the camp office.



Early Care/Late Care

Early Care is offered from 7:30 a.m.-8:30 a.m. There is no charge for Early Care/Late Care, but you must sign up for this program when you register your child. Parents must walk their children to the office and sign them in. Late Care is offered from 3:45p.m. until 6:00 p.m. During Late Care campers eat a snack from 3:45-4:00 so please provide a snack from home and label it with your child's name and Late Care. After snacking, campers choose from one of three activities. Campers must be picked up **NO LATER THAN 6:00 p.m.** otherwise they will not be able to be in Late Care.

Office Information

The office is the central location for Camp. When you pick up your child for early dismissal and when you drop off your child after 8:50 a.m. you must report to the office. If you need to see a camp administrator you should report to the office. Evan is at camp by 6:30a.m. and stays at camp until 6:30p.m.

Camp Policies

Bullying Policy-Camp W will NOT tolerate any bullying at camp. Campers should feel safe at all times and bullying has no place at camp. If your child ever feels that someone is bullying them, please contact camp immediately. Staff spends time during Orientation training discussing signs of bullying and how to handle it. While we make every effort to establish communication with parents before taking any major disciplining steps, it is important to note that fighting, bullying, harassing or displaying destructive behavior are grounds for immediate suspension and possible dismissal from camp.

Late Arrival to Camp-Any camper who arrives to camp after 8:50a.m. will be considered late. All campers who arrive after 8:50 a.m. will have to have their parent/guardian sign them in at the office. The parking lot will be closed from 8:50 a.m. -9:15 a.m. due to loading buses for swim. If your child is late (after 8:50) they will not be able to go swimming. Parents must park in the oval lot and walk their kids down to the office.

Early Dismissal from Camp-If you need to pick up your child early please write a note or send an email to info@campwdaycamp.com requesting the time you would like your child ready for pick up. We will have your child waiting for you in the office to sign them out.

Sunscreen-If you would like sunscreen applied to your child during camp hours, please write a note and your child's counselors will make sure it is applied. Please email you child's division head as well.

Notes-All camp notes should be written on Camp W Note paper. We would like written instructions on everything. Camp Notes are on our website and also available in the camp office.

Visiting Day-Visiting day is scheduled for Friday, August 3rd from 9:30 a.m.-11:30 a.m.**The rain date for Visiting Day is Tuesday, August 7th.**

Electronics-Please Do NOT send your child with electronic devices. Camp is a place to socialize, play and have fun and NOT play on a cell phone, tablet or Ipad. Camp W has a strict policy on electronic devices, so please adhere to this policy. If you need to contact your child call the camp office at (631)692-6222.

Camp W tax Id is 46-1679381. Please keep this for your records and you can earn tax credit when doing your returns.

Camper Orientation is Sunday, June 24th from 12:30 p.m.-1:30 p.m. This is the day your child will meet his/her counselors and other campers in their group. They will pick up their camp bags and T-shirts. Campers will also be given a camp tour by their counselor.



What To Wear to camp

Your child must be in a Camp W T-shirt every day. Campers must wear sneakers regardless of whether they are participating in sports or not. Campers not wearing sneakers will not be permitted in camp due to safety concerns.

Swimming Program

Swimming is the first activity in the morning so campers who participate in the optional instructional swim program should wear their bathing suits to camp. Instructional swim groups will vary in size depending on age of the camper and their ability determined by WSI Red Cross Swim Instructor. When Campers successfully complete a Red Cross swimming level they will be moved up to the next level. Since Campers progress at different rates it is possible that certain campers will move up while others do not for several more weeks. The program's goal is to have all campers reach their full potential, regardless of how long it takes them. The most important aspect of the swim program is to make sure your child is water safe. Before a camper is put in a swim group they will be tested to evaluate their swim ability. Our off site swim program takes place at 575 Vanderbilt Parkway in Dix Hills. Campers with their counselors are bussed right after opening ceremonies. The ride from camp to the pool is 8 minutes.

Campers must arrive before 8:50 if they are going swimming. This policy is put in place to have accountability of all campers leaving Camp grounds. If a camper is late they will remain at camp and stay with our non-swimmers.



Programs

All Campers will have the opportunity to play sports, participate in arts, specialty activities, and swim with other campers their age. Campers are divided into three groups.

Kiddie Camp Program

Campers in Pre-k through 1st grade are placed in our Kiddie Camp. They will be in a group with a counselor and two assistant counselors. A morning snack is provided every day at 10:30a.m. as well as an afternoon snack at 1:55p.m. Campers will be entertained three times per week by professional camp entertainment, including magicians, jugglers, puppet shows etc. Each group has their own quiet play area to enjoy called the Kiddie Korner.

Middle Camp Program

Campers going into 2nd and 3rd grades are considered our Middle Campers. Groups have a counselor and at least one assistant. Campers get to choose two choice activities in the afternoon as part of our Choice Program. Wednesday, July 11 is our Late Night for Middle Campers. Campers will stay at camp for dinner and a special evening activity. They will be picked up at 7:00 p.m.

Upper Camp Program

Campers going into 4th grade thru 8th grade are considered our Upper Campers. Groups have a counselor and at least one assistant. Campers get three activities to choose from in the afternoon as part of our Choice Program. Their whole afternoon is their choice. Friday, July 27th is our Camp Sleepover of Upper Campers. Campers will sleepover and be picked up Saturday morning between 8:30 a.m. -9:00 a.m.



Staff

Our staff is comprised of school teachers, parents, college students and high school students. Staff participate in Staff Orientations prior to the start of Camp. During these training sessions we discuss different techniques and strategies to deal with children. Criminal and Sex Offender background checks are done on every Staff member.

Gratuities

Gratuities are never expected however it is appreciated. Staff are certainly very thankful when they receive a tip. The following are just a guideline.

Positon	2 Weeks	4 Weeks	6 Weeks	8 Weeks
Counselor/Assistant	\$25.00	\$50.00	\$75.00	\$100.00
Bus Driver/Counselor	\$25.00	\$50.00	\$75.00	\$100.00
Specialist	\$15.00	\$30.00	\$40.00	\$50.00



2018 Grouping

****Subject to Change based on Enrollment****

You will meet your child's counselors at Camper Orientation on Sunday, June 24th

Kiddie Camp

<u>Group Name</u>	<u>Grade</u>	<u>Gender</u>
Wallabies	Pre-K	Coed
Winnies	K/1	Girls
Wildcats	K/1	Boys

Middle Camp Program

Willows	2 nd Grade	Girls
Warriors	2 nd Grade	Boys
Wildflowers	3 rd Grade	Girls
Wizards	3 rd Grade	Boys

Upper Camp Program

Junior Girls	4/5 th	Girls
Wolfpack	4 th	Boys
Jr. Boys	5 th	Boys
Sr. Girls	6 th /7 th /8 th	Girls
Sr. Boys	6 th /7 th /8 th	Boys

